



MINUTES OF THE 209th MEETING OF THE JAMES BAY ADVISORY COMMITTEE ON THE ENVIRONMENT

DATE : December 17th 2018

LOCATION : Teleconference

PRESENT : Jean-Yves Savaria, Canada, chair
Jean Picard, Canada
Judy Doré, Canada
Caroline Girard, Canada (for the beginning)
Chantal Otter Tétreault, CNG, vice chair
Melissa Saganash, CNG
Maud Ablain, Québec
Mélanie Chabot, Québec
François Provost, Québec
Manon Cyr, Québec

Michèle Leduc-Lapierre, Executive Director
Graeme Morin, Environmental Analyst

ABSENT : Pamela MacLeod, CNG
Marc Dunn, CNG

INTRODUCTION ET ADOPTION OF THE AGENDA

On a motion by Manon Cyr, seconded by Chantal Tétreault, the agenda (see appendix 1) is adopted.

SUMMARY OF THE MEETING WITH THE PROVINCIAL ADMINISTRATOR

The President summarizes the meeting that was held between the members of the Administrative Committee (AC) and Mr. Patrick Beauchesne (provincial Administrator) and Ms. Mireille Paul (MELCC). The main objective of the meeting was to discuss the situation regarding funding, particularly issues with the amount awarded and the delays in the payment. During the meeting, the Administrator described the funding schedule and process for attribution. He also mentioned that the amount would be \$351,000 for the next two years, but that there was an opening for an increase in the amount.

The members of the AC also presented the main areas of the new Strategic Plan while mentioning that a meeting with all the JBACE members could be held to discuss the plan in details. They also talked about the fact that the human resource policy was being revised.

A discussion concerning the visibility of the JBACE led to the identification of possible solutions for the Committee to be consulted in a timely manner. The JBACE will send key messages to the Administrator who will use them to make to other Deputy Ministers aware of the importance of the Committee.

In response to a question from a member, the Chair noted that the Administrator's agenda seems to be focused on three important issues: caribou, forestry and climate change.

2019-2020 WORK PLAN AND BUDGET

Cumulative effects project

The Analyst says that a proposal for the next steps have been sent to the members for their approval. He describes the elements that will have an impact on the 2019-2020 budget. The members approve the proposal as described, and the work will begin at the beginning of 2019.

Communication plan

The Executive Director says that a communication plan has been prepared and that it will be presented to the members at the next meeting in January. She mentions that some elements have to be discussed immediately because of their impact on the budget. The members approve the elements presented.

2019-2020 Work Plan

The Executive Director presents the detailed 2019-2020 Work Plan (see appendix 2), that was prepared with the collaboration of the Strategic Plan subcommittee.

For item 1.1, the members say that it is important to talk with the other committees. In the final version of the Work Plan, we will add COMEV, COMEX and COFEX.

A member mentions that there might be additional funds available from a number of ministries and agencies (e.g. ECCC and CEA Agency) for certain actions. It could also be possible to talk with the Administrators to see if there are other ministries that would have funds available for specific projects.

The members approve the Work Plan.

2019-2020 Budget

The Executive Director presents the 2019-2020 budget (see appendix 3). She describes the budget items and says that the budget was based on the results from past years, as well as on previsions for the current year. The anticipated expenses related to the implementation of the Strategic Plan (e.g. translation, printing, travel) will now be recorded in the Implementation of the Strategic Plan line item instead of being recorded in the Operational Costs of the Secretariat section.

On a motion by Judy Doré, seconded by Maud Ablain, the budget is adopted.

NEXT STEPS

The Executive Director and the President will prepare the letter for the budget request and send the documents to the Administrators.

NEXT MEETING

Members are informed that the next meeting will be held on January 31st 2019 at the Complexe G in Québec City. The AC will prepare the agenda and make it available as soon as possible.

Meeting adjourned

Michèle Leduc-Lapierre, Executive Director

Drafted on January 8, 2019

Adopted on January 31, 2019